



**SOMAIYA**  
VIDYAVIHAR

Shri S K Somaiya Vinay Mandir Junior College



12-10-2023

## NOTICE

**H.S.C. EXAMINATION- 2023 - 24**

**BOARD FORM FILL UP**

**( Regular & Maharashtra State Board students only )**

All SYJC students are hereby informed that they should report to the college for filling up H.S.C. Board Examination Form for the year 2023-24 as per the given schedule below.

### GENERAL INSTRUCTIONS:

- 1) Students are advised to strictly follow the schedule.
- 2) Students must maintain discipline & social distancing during the process of Form filling.
- 3) Students must wear mask & must take all precautionary measures.
- 4) Students must leave the campus immediately after completing the process of Form filling.
- 5) In case of any Subject Change, student must write an application addressed to Principal stating existing subjects & change in subjects & submit it to the following members-  
Arts / Science - Mrs. Kranti K. & Commerce & MCVC - Mr. Shrikant Ashar
- 6) All students must check their SARAL ID no on their S.S.C Leaving Certificate
- 7) Other than S.S.C. Board, Students must check their Eligibility number displayed on website  
<https://sksvmjcsomaiya.edu.in/sksvmjcsupdates/notice>
- 8) Other than S.S.C. Board, Students must collect their Eligibility certificate from . Mr.Mahendra Patil, Office
- 9) Divyang and other Board Students will be informed later for form filling.
- 10) Students are required to make ONLINE payment of H.S.C EXAMINATION FEE, through their SVVmyaccount portal.
- 11) The receipt of the payment can be viewed in myaccount portal

## INSTRUCTIONS to be followed for Form Filling:

- 1) Form must be filled with ball pen only (Black / Blue).
- 2) All information should be filled correctly.
- 3) The Subjects must be written in an ascending order only.
- 4) Name must be filled as per S.S.C. LEAVING CERTIFICATE ( SURNAME-FIRST-MIDDLE )
- 5) No whitener to be used while filling up the form / Overwriting on the form is not allowed.

## Required Documents –

- a) Copy of School Leaving Certificate
- b) Copy of S.S.C. mark list
- c) Copy of F.Y.J.C. mark list
- d) Caste Certificate in case of Students belonging to the reserved Category.
- e) Two passport size, recent & coloured photograph with white Background.
- f) Copy of Aadhar Card.
- g) Fee receipt of H.S.C EXAM. FORM FEE

*Shal*

12.10.2023  
**PRINCIPAL**

**SHRI S. K. SOMAIYA VINAY MANC**  
**Jr. College/Secondary Section**  
– Vidyanagar, Vidyavihar,  
Mumbai - 400 077. (2)